St Norbert College

GROUNDSPERSON/MAINTENANCE WORKER
ROLE DESCRIPTION

It is the vision of St Norbert College to create a Christian community which lives the Gospel values, offers a nurturing and inclusive school life for young people, and where our teaching staff provide an education which fosters the growth of our students pastorally, academically and socially and equips them with the means for life-long learning.

To be successful in the role you will be a supportive and active contributor towards the realisation of our vision, playing an important part in the culture of the College and the future of our students.

The Groundsperson/Maintenance Worker role is a fulltime ongoing position, commencing as soon as possible.

CORE REQUIREMENTS

- Be supportive of the Norbertine ethos of the College.
- Hold a current Department of Education and Training Police Clearance and a Working with Children Check.
- Undertake Mandatory Reporting training (CPPMR) and to be maintained annually.
- Abide by the guidelines contained in the St Norbert College Code of Conduct.

PROFESSIONAL COMPETENCIES

- Relevant prior experience in a gardening/maintenance role.
- Experience with gardening equipment and machinery.
- Able to work unsupervised as well as part of a team and able to follow instructions.
- Be physically fit to use a range of equipment and able to work in the elements.
- Able to use initiative and be flexible in working arrangements when required.
- Have an excellent work ethic and aptitude.
- Be punctual and reliable.

PROFESSIONAL RESPONSIBILITIES

The duties of the Groundsperson/Maintenance Worker would include but not be limited to:

- Assist the maintenance and gardening team.
- Turf management, lawn mowing, trimming hedges, planting, whipper snippering, weed spraying, and reticulation maintenance.
- General maintenance as required.
- Cleaning site, collecting waste and litter.

PERSONAL QUALITIES

- Personal commitment to tasks undertaken.
- Enthusiasm and energy.
- High standard of organisational and time management skills.

LINE OF RESPONSIBILITY

Reports to: Facilities Manager
Business Manager

St Norbert College encourages applications from Aboriginal and Torres Strait Islander people, people with a disability, people of all ages and people from culturally diverse backgrounds.