



2017 Fees and Charges

ST NORBERT COLLEGE

ANNUAL TUITION FEES

SUBJECT TO ALTERATION

Each year the St Norbert College Advisory Board reviews tuition fees and charges to ensure we provide a quality education while keeping tuition fees to a minimum, so families can access Catholic education without undue financial hardship. A decision was taken to restrict the 2017 tuition fee increase to 2%. Fee increases are necessary to ensure the ongoing operation of the College.

Where material consumable fees and book hire are common across the whole year group, they have been amalgamated and charged as a set resource fee in two equal instalments.

Information Communications and Technology Fee

The ICT fee covers College provided software, infrastructure support and other direct costs of supporting the parent funded laptop program.

Payment of Fees

Tuition fees are invoiced each Semester and are payable in full within twenty eight (28) days of the accounts being raised. Parents are requested to be diligent with respect to payment of each account prior to the due date.

Two equal instalments are raised to assist parents, not to reflect the exact charge for each Semester. Each instalment should be viewed as a part payment of the annual tuition fees.

Alternatively, payments can be made on a weekly, fortnightly or monthly basis by direct debit. Forms are available from the College website. Please contact the office should you require help in setting the correct direct debit amount.

Payments may be made by B-Pay, Direct Debit, mail (cheque/money order) or in person (cash/cheque/EFTPOS). The College office is open between 8.30 am and 4.30 pm weekdays (4.00pm Friday).

Cheques and money orders should be made payable to "St Norbert College" and forwarded to :

Finance
St Norbert College
PO Box 354
CANNINGTON WA 6987

Unless otherwise requested, receipts are issued only for payments made in person.

Years 7 - 10 **\$4,111 per year**
Years 11 - 12 **\$4,450 per year**

Second concurrent child 20% discount off tuition fee payable

Third concurrent child 40% discount off tuition fee payable

Fourth and subsequent concurrent children 100% discount off tuition fee payable

Resource Fee

Year 7 **\$325**
Years 8 - 10 **\$365**
Years 11 - 12 **\$325**

ICT Fee

Years 7- 12 **\$100**

Building Levy - per year
per Family **\$420**

Parent Committee Levy - per year
per Family **\$40**

Camp Fees - per student
Year 9 Camp **\$560**

NOTE: Prices listed do not attract GST as the charges relate to Education.



Non Payment of Fees

It is College policy to send out reminder letters. Failure to act on these letters will result in the account being sent to a debt collection agency. Accounts referred to the collection agency are not handled by the College. Costs incurred in the recovery of fees will be charged to the account and be the responsibility of the debtor.

ADDITIONAL CHARGES

Consumables Fee

Some subjects and electives involve a greater use of consumable materials than others, creating a higher than usual cost per student for the subject. Some of these costs are borne by the College; however, it is necessary to charge a fee to cover the excess cost for these subjects (eg. Workplace Learning consumable and electronic texts).

Details of applicable fees are listed on the Booklists for each year.

Music Fees

Students enrolled in the College's instrumental music program will be required to pay fees for instrument hire (if applicable). Some materials and resources will be supplied through the Music Department.

Music tuition will be invoiced directly by the music tutor. Details of fees will be supplied through the Music Department. Parents will receive music accounts separate to the College tuition fee account. Music accounts are to be paid in full to the music tutor by the due date.

Parent Committee Levy

A levy of \$40pa per family applies and will be charged per year. This levy is paid directly to the Parent Committee to aid their work for the College community. Parents are encouraged to become involved with the Parent Committee.

Building Levy

In order to assist with the Capital Development Program and ongoing debt servicing of current and future building projects, a compulsory building levy of \$420pa per family applies.

This charge is kept to a minimum and is vital for the ongoing capital development of the College, enabling the provision of further facilities and resources for our students.

Please note this expense item is not claimable as a tax deduction.

Tours, Camps and Excursions

Fees for tours, camps and excursions are either charged to College accounts or individually as they occur. Circulars giving details of each tour, camp or excursion and the method of payment are sent to parents at the appropriate time.

Parents are asked to take particular note of the due dates set for tour, camp and excursion payments and ensure they are met.

College tours, camps and excursions play a vital part in the overall College program and the development of our students. Parental support plays an important role in ensuring their success.

Parents in genuine need of financial assistance regarding camp and excursion costs should contact the Business Manager, prior to the due date to discuss alternative arrangements.

NB: Students will not be eligible to participate in optional excursions or tours (eg Pilgrimage, Cultural and Sporting) unless all fees are fully paid or up to date with any payment plan agreed with the Business Manager. (College School Fees Collection Policy)

Health Care Card – Tuition Fee Discount Scheme

Holders of a Health Care Card (HCC) or Pensioner Concession Card may be entitled to the HCC Tuition Fee Discount. This discount applies to Tuition Fees and, for 2017, sets the Tuition Fees at \$1400 per year.

Contact the Administration Office to complete the application forms or obtain an information sheet. Parents of students need to have a valid HCC or PCC card and complete the application form by Week 4 in Term One and Term Three to be given the benefit of the discount.

State Government Assistance (for Students enrolled in Years 7-12)

Holders of the HCC and PCC cards may also be entitled to the Secondary Assistance Scheme which consists of two allowances:

- \$235 Education Program Allowance (payment made to the school); and
- \$115 Clothing Allowance (payment made direct to the parent/guardian).

This allowance is provided by the Department of Education. Application Forms and full eligibility criteria will be available from College Reception from 9 January 2017.

Please note parents must complete the form each year, if eligible.

2017 applications close 7 April 2017.

Withdrawal of Student

As per the College School Fees Collection Policy, one term's notice in writing to the Principal is required by a parent/guardian to withdraw enrolment for the student under their care.

Where this notice is not given, tuition fees will be charged in lieu.

Goods and Services Tax (GST)

While College tuition fees do not attract the GST, parents should note that some education related expenses will. Examples of costs which attract GST include uniforms and books.

Tim McIntyre

BUSINESS MANAGER

